SELF STUDY REPORT

FOR

2ⁿᵈ CYCLE OF ACCREDITATION

SRI LAKSHMI NARASIMHA SWAMY COLLEGE, BHONGIR

SRI LAKSHMI NARASIMHA SWAMY COLLEGE 1-5-10, 1-5-11 PENTAJI NAGAR, BHONGIR YADADRI BHONGIR
508116
www.slnscollege.org

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

September 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sri Lakshmi Narasimha Swamy College, Bhongir has different phases of growth and development since its inception in 1973 and moving towards to celebrate GOLDEN JUBILEE.

HISTORICAL BACKGROUND

The Telangana agitation that rocked the entire state of Andhra Pradesh during the early 1970's underscored the pressing need for the spread of education, as a means of economic empowerment, in the backward region of Telangana.

This situation stimulated by Late K.Jagmohan, a Veteran Teacher and lawyer, an idea of starting a degree college in Bhongir Town. In an effort to fulfil his dream, he carried the idea to Sri Shankarji of Osmania Graduates' Association(OGA) which strove relentlessly for the cause of education and economic empowerment in Telangana region.

Late Pothnak Pentaji and Karepe Bhavanaji, the local Philanthropists, came forward to donate 10 acres of land and to sell 10 more acres on nominal price. As a result, , SRI LAKSHMI NARASIMHA SWAMY COLLEGE had come out on 10.10.1973. Late Dr. Ravinarayan Reddy, M.P., a political stalwart, gave a new lease of life to the college by getting grant-in-aid.

GOVERNING BODY

The Governing body consists of the Chairman, Vice-Chairman, Honorary Secretary-cum-Correspondent and Treasurer who were nominated by OGA for a period of three years.

The present Management of the college consists (1) Sri Ashfaq Hyder, Chairman, (2) Sri Anil Swaroop Mishra, Vice-Chairman, (3) Sri R. Sukesh Reddy, Hon. Secretary-cum-Correspondent and (4) Sri L. Amarjeet Reddy, Treasurer.

COURSES OFFERED

At UG Level B.A. (EPP), B. Com (Gen), B. Com (CA), B.Sc. (AZC), B.Sc. (BZC), B.Sc. (MPC) and B.Sc. (MPCS). At PG College M.Sc.(Chemistry), M.Sc. (Mathematics) and M.Com.

Vision

"SAA VIDYA YAA VIMUKTHAYE"

- Education is that which liberates the people.
- Empowerment through pursuit of excellence.

- Help students to achieve excellence by pursuing inquiry-based knowledge to face the challenges.
- Provide students with opportunities to develop critical thinking, skills and creativity to help them achieve desired success.
- To inculcate scientific temper.
- To instill a passion for learning.
- To develop leadership qualities among the students.

Mission

"To stand for exemplary values and ideas"

- The mission of the institution is to impart the quality education and thereby improve the knowledge that is necessary for the all-round development of the students as well as society.
- To cultivate the relentless quest for excellence.
- To provide affordable education in the backward region to different sections of the society.
- To make students proficient in utilization of latest information technologies.
- To inculcate a spirit of patriotism and social justice as envisioned by the founding fathers of the institution.
- The vision and mission of the institution is a reflection of the National policy on higher education. "Education for All" in moulding human resources to meet contemporary challenges in the dynamic environment.
- The institution's main motto is to strengthen the inner potential of the students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college is located in sprawling campus with lush greenery, provides conducive environment for pursuing education.
- Well-equipped labs, playground and library and information centre.
- NCC, NSS & sports and games participation is more.
- Supportive management.
- Commitment towards all-round development of the students.
- Highly qualified and dedicated faculty.
- ICT enabled teaching

Institutional Weakness

- Most of the students are from rural background commuting from far distances.
- Poverty of the families
- Lack of local employment opportunities.
- Government is not filling vacant posts in the place of retired staff.

Institutional Opportunity

Imparting the quality education in order to achieve good opportunities

Institutional Challenge

- Since the students are from rural background, communication skills are lacking.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution has an effective mechanism for well-planned curriculum.

1. **College/ Institution level:** To execute the curriculum completion in time, the college prepares an Academic calendar very meticulously, before the academic year commences. Accordingly, an effective time table is prepared. The college declares the dates of the University and College Examinations well in advance so that students get ample time to prepare for examinations and the teachers complete the curriculum in time. The list of holidays as per University and State circulars is put on the notice boards for the planning of the academic sessions.

2. **Department Level:** All the departments take departmental meetings on the regular basis with Principal to supervise the teaching-learning process. Different innovative teaching methodologies are to be organised and implemented to complete the curriculum effectively are discussed in the departmental meetings. The departmental timetable is prepared and the care is taken to see to it that it is getting executed properly. The workload is distributed to the staff-members. The care is taken to complete the curriculum in a stipulated time. The head of the department takes review of the departmental activities from time to time.

3. **Individual level:** The implementation of curriculum is smoothly administered by teachers. Every teacher follows individual timetable. Class-wise, course-wise and number of lecture wise teaching plan is prepared by the individual teacher. Teachers complete the curriculum within the stipulated time. Every teacher enjoys the freedom to follow any innovative idea of teaching they wish. If need be teachers also take extra lectures to complete the syllabus.

Teaching-learning and Evaluation

Our college admissions are allocated by online mechanism adopted by Govt. of Telangana, Degree Online Services Telangana – DOST, based on merit, rule of reservations etc.

Many of our students are under privileged belongs to BS, SC, STs and Minorities with diversified backgrounds.

IQAC regularly initiates many positive steps for improving the quality parameters to cater the needs of the staff and students.

All the courses of UG and PG are with CBCS pattern. Internal evaluation, discipline specific courses (DSC) , Skill enhancement courses (SEC), Practical examinations, Field trips, Workshops / seminars, project works are the integral parts of our education cum evaluation system.

Teaching and learning is done by using charts, models, presentations etc. Teachers are utilizing e-resources, power point presentations, google classroom, WhatsApp groups etc. for online classes during this pandemic situation.

Some of the teachers have developed Youtube lectures, concerned links were posted in the whatsapp groups.

Academic calendar is prepared every year after the commencement of academic year.

All faculty are cooperative, committed and experienced. They are encouraged to go for refresher courses, FDPs, attending seminars etc.

Research, Innovations and Extension

Our college has well equipped central instrumentation lab to promote the experimental, laboratory and research skills. All the staff are encouraged to register for PhDs and some teachers are pursuing research. Some faculties were qualified for State Eligibility Test (SET) and National Eligibility Test (NET). Our faculty has a few research publications and they had participated in National and International conferences and symposia also.

Our college NSS and NCC units and other departments conducted many extension activities like International Literacy Day, National Voters Day, International Democracy Day, International Yoga Day, Ekta Diwas, Swachh Bharath Abhiyaan, and Several other sensitization programmes.

Apart from that our college NSS units are conducting winter special camps at nearby habitations for a period of one week every year. Many cadets, volunteers are selected for Republic Day parades, National Integration Camps, and Adventurous Camps.

Infrastructure and Learning Resources

Our college has sufficient infrastructure and is provided with abundant facilities as per the requisites of the affiliating University.

The college has a vast campus and is spread over in 20 acres; beautified landscape with greenery and different plants, constructed in 70665.548sq.ft. of the area. The college has spacious, well ventilated, excellent aeration classrooms. Apart from the classrooms, well equipped laboratories are present. Every department has a departmental library.

Administrative building of the college is constructed in 5745.84sq.ft area, consists of the Management room, Office, IQAC, Principal chamber, Computer laboratory, Academic and Examination Cell etc.

Computer Laboratory is furnished with LCD projector for momentary and digital presentations.

There are 9 buildings in the campus. Arts and Commerce building is referred as UG block, which is built in

15171.6sq.ft. It has a ground floor with 5 classrooms and 2 rest rooms; the first floor has 6 class rooms and 2 rest rooms.

PG block is constructed in 13522.1sq.ft; consists of 2 classrooms in cellar, 1 rest room. Ground floor has 4 classrooms, 1 girls waiting hall with attached toilet. The first floor has 5 classrooms, a computer lab, 1 staff room etc.

Old building occupies 7492.18sq.ft; consists of generator room, girls waiting room, boys waiting hall, NCC, Cultural room, Gym, Staff room, Open University study centre, Cafeteria, Store room, Rest room, Open dias etc.

Science block has well-equipped laboratories built in 27926.504 sq. ft. Ground floor has library, a reading room and an information and resource centre. Our college has installed 20KV solar panels as an initiative to promote renewable energy. Our college has a Seminar Hall, 3 Chemistry laboratories, a staff room, Botany lab, 2 labs for Zoology, 2 labs for Applied Nutrition and Public Health, 3 Physics labs, and 1 central instrumentation lab.

Our college has an RO water system for providing pure drinking water. Our college is provided with fire extinguishers in all the buildings. We have sports room for playing indoor games and a vast playground for outdoor games. Apart from that a parking shed for students and staff is present in the campus.

Student Support and Progression

Our college implements the capabilities enhancement schemes for the students. At the beginning of the academic year, a bridge course is given to first year degree students. All departments had taken responsibility in implementing the bridge courses.

The art of practicing Yoga helps in controlling one's mind, body and soul. It brings together physical and mental disciplines which is a requisite activity to the students. The dept. of Physical Education has taken the responsibility to organize Yoga and 25 students and the staff were participated.

For slow learners, remedial coaching classes are being conducted by all the departments of the college.

For the benefit of the students, to entry into competitive examinations as a part of career guidance, TASK programmes were initiated. Our college has various committees to address the grievances of the students regarding sexual harassment and anti-ragging. But no such complaints were received from the students.

Our college has invited 7 organisations for campus placements within the campus during the academic year 2019-20. 70 students were selected for various companies.

The college with immense pleasure says that during the academic year, 50 students rolled into higher education into various programmes in different universities.

Students' participation in various activities is monitored by students' council, which comprises of all class representatives. They are assigned various responsibilities to enlighten the students regarding the benefits of NSS, NCC, and Sports, maintain discipline among the freshers.

The college has alumni, initially the membership of alumni is 70 members and now the number is rose to 700.

It is a privilege to say that of the total staff, 37% are from the alumni. They contribute books for the poor students of the college, and also being stake holders gives guidance to the students and they are the pamphlets of the college for the wellbeing and all-round development of the college.

Governance, Leadership and Management

Our college is practicing a system through a delegation authority from honourary secretary of the college to the principal, and from the principal to HODs and Committees. Conveners of different committees conduct the meetings under the leadership of the principal.

Several faculty members are involved in moderation committee constituted by our affiliating Univeristy.

The IQAC, the Academic and Examination Cell looks into overall academic growth and quality improvements.

All the faculty are encouraged to attend seminars, FDPs and refresher courses to update their knowledge.

College library procures all the necessary textbooks, journals, magazines, and competitive books etc.

Internal evaluation is conducted twice every year and their performance is communicated to the students and the same is uploaded online to the University.

Our college established a Central Instrumentation Lab to promote the research culture among the students and teachers. Provide financial assistance to teachers to attend the conferences.

All the doctorates, M.Phil candidates are encouraged and paying the honorariums.

Every department has its own library. Science departments are sanctioned sufficient amount for the purchase of instruments and chemicals. Teaching faculty is appointed by duly constituted body. Selected employees are provided with benefits of EPF, ESI, CLs, Medical Leaves, Maternity leaves etc.

Students are given admissions on the basis of merit and reservation policies. College has an official website.

Account section manually maintains the account books, which are audited by the Chartered Accountant appointed by the Management.

The students enroll themselves for scholarships through www.telangana.epass.cgg.gov.in and their details are maintained in the college.

Examination pattern and timetables are according to the affiliating University. Online examination application forms (EAF) are filled in and uploaded to the Universities. Students can access their results online from official website of the University or from the college website and Notice Board.

Dr. B. R. Ambedkar Open University study center was opened in the college to offer the equal opportunities and to improve their level of education.

Institutional Values and Best Practices

The college has power generating system, solar panels have the capacity producing 20KW, substantially the consumption of electricity is reduced and thereby meager power bill is observed.

Our college encourages physically disabled students, providing ramp facility for easy accessibility into the classrooms and restrooms. Our college helps divyangjan in examinations by arranging scribes. Institution takes initiatives to maintain the college eco-friendly, Swachh Bharath Abiyan Programme which is initiated by the Govt. of India. College has NSS, NCC and conducts regular clean and green, Haritha Haram Programmes every academic year. Steps are being taken for the disposal of garbage and pave a way for avoiding the plastic usage. Dustbins are placed at different vantage points.

As a part of Best Practice, our college raised the funds for National Foundation for Communal Harmony; NCC cadets are conducted a rally and collected fund as a part of Flag Day of Communal Harmony Campaign Week.

A meditation programme was conducted by Heartfulness Organisation. It is the best practice for the teachers and students to concentrate upon their responsibilities and achieving goals. A preceptor from Heartfulness Organization trained around 40 staff members for 3 days.

Our staff always motivates the students to get the benefits of NCC and NSS units. Students are also encouraged to participate in curricular, co-curricular and extra-curricular activities.

Bridge courses are to be conducted to fill the educational gaps is our future plan of action. Online feedback from all stakeholders will be analyzed thoroughly to achieve excellence in the system.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SRI LAKSHMI NARASIMHA SWAMY COLLEGE, BHONGIR
Address	SRI LAKSHMI NARASIMHA SWAMY COLLEGE 1-5-10, 1-5-11 PENTAJI NAGAR, BHONGIR YADADRI BHONGIR
City	Bhongir
State	Telangana
Pin	508116
Website	www.slnscollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	N. Srinivas	08685-242118	9866506547	-	slnsdcbhongir@yahoo.co.in
IQAC / CIQA coordinator	G. Ramesh	-9440926180	9440926180	-	iqacslnsc@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	10-10-1973

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Telangana	Mahatma Gandhi University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	05-07-1978	View Document
12B of UGC	05-07-1978	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	SRI LAKSHMI NARASIMHA SWAMY COLLEGE 1-5-10, 1-5-11 PENTAJI NAGAR, BHONGIR YADADRI BHONGIR	Semi-urban	21	6565.044

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BSc,Science	36	Intermediate MPC	English	60	54
UG	BSc,Science	36	Intermediate MPC	English	60	8
UG	BSc,Science	36	Intermediate BiPC	English	60	35
UG	BSc,Science	36	Intermediate BiPC	English	60	39
UG	BA,Arts	36	Intermediate	Telugu	60	43
UG	BCom,Commerce	36	Intermediate	English	180	178
UG	BCom,Commerce	36	Intermediate	Telugu	60	24
PG	MSc,Science	24	BSc	English	36	28
PG	MSc,Science	24	BSc MPC MPCS	English	48	27
PG	MCom,Commerce	24	BCom	English	48	17

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				1				20
Recruited	0	0	0	0	1	0	0	1	0	1	0	1
Yet to Recruit				0				0				19
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				34
Recruited	0	0	0	0	0	0	0	0	24	10	0	34
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				24
Recruited	5	0	0	5
Yet to Recruit				19
Sanctioned by the Management/Society or Other Authorized Bodies				18
Recruited	13	5	0	18
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	0	0	0	1
M.Phil.	0	0	0	1	0	0	0	0	0	1
PG	0	0	0	1	0	0	0	1	0	2

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	0	0	0	24	10	0	34

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	0	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	278	0	0	0	278
	Female	103	0	0	0	103
	Others	0	0	0	0	0
PG	Male	21	0	0	0	21
	Female	51	0	0	0	51
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**	
SC	Male	59	67	76	62	
	Female	43	36	47	52	
	Others	0	0	0	0	
ST	Male	44	38	18	37	
	Female	5	7	12	12	
	Others	0	0	0	0	
OBC	Male	174	129	151	174	
	Female	100	100	132	126	
	Others	0	0	0	0	
General	Male	19	15	15	6	
	Female	5	6	5	8	
	Others	0	0	0	0	
Others	Male	3	7	0	0	
	Female	1	5	2	3	
	Others	0	0	0	0	
Total		453	410	458	480	

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	8

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	11	11	11

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
453	411	457	482	480

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
383	360	308	308	308

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
283	323	312	383	421

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
36	36	40	41	41

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	21	21

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 25

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
70.98	54.55	60.80	40.35	70.40

4.3

Number of Computers

Response: 78

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Institution has an effective mechanism for well-planned curriculum. It implements the process of completion of curriculum within the stipulated time to attain the programme outcomes effectively. The institution has three-fold mechanism for curriculum completion. This college is consisitently working for the overall development of the students. Enough care is taken for systematic implementation of the prescribed syllubas. At the time of reopening of the college, Principal organises an academic meeting to discuss about teaching learning process, maintainance of academic diaries and academic calendar.

i) College/ Institution level: To execute the curriculum completion in time, the college prepares an Academic calendar very meticulously, before the academic year commences. This is an effective mechanism which sets the goal of curriculum completion in the teaching and learning system. Accordingly, an effective time table is prepared. Teacher being the important source of learning process, the appointments of the teachers are done well in advance before the commencement of the academic year so that teaching is not hampered. The college declares the dates of the University and College Examinations well in advance so that students get ample time to prepare for examinations and the teachers complete the curriculum in time. The list of holidays as per University and State circulars is put on the notice boards for the planning of the academic sessions.

ii) Department Level: All the departments take departmental meetings on the regular basis with Principal to supervise the teaching-learning process. Different innovative teaching methodologies are to be organised and implemented to complete the curriculum effectively are discussed in the departmental meetings. The departmental timetable is prepared and the care is taken to see to it that it is getting executed properly. The workload is distributed to the staff-members. The care is taken to complete the curriculum in a stipulated time. The head of the department takes review of the departmental activities from time to time. The departments analyse the results at the end of the examinations to gauge the learning outcomes of the students. The remedial coaching helps the needy students to do better in their examinations. The emphasis is given on the conceptual clarity of students in remedial coaching.

iii) Individual level: The implementation of curriculum is smoothly administered by teachers. Every teacher follows individual timetable. Class-wise, course-wise and number of lecture wise teaching plan is prepared by the individual teacher. Teachers complete the curriculum within the stipulated time. Every teacher enjoys the freedom to follow any innovative idea of teaching they wish. If needed, teachers also take extra lectures to complete the syllabus.

iv) Monitoring: The implementation of teaching-learning is supervised regularly by the Head of the Departments and governed by the Principle. The IQAC monitors the overall teaching and learning process and the quality parameters by collecting feedback from all stakeholders.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

- An academic calendar is prepared by the college as per the almanac issued by the affiliating University for timely completion of the academic schedule.
- Academic calendar consists of dates of various academic activities to be undertaken by the college such as dates of admission, meetings, curriculum teachings, internal examinations semester examinations, preparation of teaching plan, allocation and distribution of workload among the departments, preparation of academic records and evaluation reports.
- Academic calendar is displayed on the notice board for the reference of students and staff and it is also uploaded in the college website.
- As per the academic plan, the curriculum and extra-curricular activities are planned and accordingly completed within the time, which enables the college to concentrate more on slow learners which would ultimately pave the way for improving the learning habits among the students as well as improving the results of the college.
- All types of academic activities such as workshops extension lectures, field trips, seminars, celebrations of national festivals and other events, literary and cultural competitions are scheduled in the academic calendar.
- The principal and the IQAC coordinator both personally monitor the execution of academic calendar and any deviation from academic calendar is reported suitable remedial action will be taken to implement the academic calendar in a smooth way.

Our institution plays vital role in Continuous Internal Evaluation of the students. For each semester, two internal assessment tests are conducted before semester examinations. Each internal exam is conducted as per the schedule given by the affiliating University. Extension lectures are organized in the college. Well experienced professors or guests are invited to deliver lecture on various topics in the subjects concerned. The institution places subject related field trips in the annual plan, which provides both knowledge and amusement to the students.

Mentor system is being implemented in the institution. Mentor, with his amiable nature, tries to interact with the mentee, know the strength and weakness of the slow learners. He/she takes advice from the teachers concerned and clarifies the queries of the slow learners, which helps in the improvement of pass percentage of the students. Remedial classes are conducted for the slow learners. Curricular and co-curricular activities help the students improve in various subjects. Classroom activities like students' seminars, quizzes etc. help the students improve themselves in the subjects concerned.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

4.Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 10

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Our institution integrates various life skills, values through its curriculum delivery.

Professional Ethics and Human Values : Character oriented education that instills basic values and ethnic values in college students, the government has introduced Human Values and Professional Ethics as one subject to improve Value Based Education'. A special textbook was published by several authors according to the syllabus prescribed by MoE, Telangana State. The subject enables the students to understand 'what is valuable' for human happiness. Value education is important to help everyone in improving the value system that he/she holds and puts it to use. Once, one has understood the values in life they can examine and control the various choices they make in their life. Value education also enables to understand the needs to visualize the goals correctly and also helps to remove confusion and contradictions and bring harmony at all levels. Universal Human Values paper was introduced in sem VI of UG courses under section I.

Gender: Reservation policies, Constitutional rights for women are covered in Arts courses. A paper on Gender sensitization was introduced in the Sem II for all UG courses.

Environment and Sustainability: Environmental studies is compulsary subject for all Semester I UG courses. Apart form that, regular cleanliness drives under Swachh Bharat Abhiyan were followed.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0

1.3.3.1 **Number of students undertaking project work/field work / internships**

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: C. Any 2 of the above

File Description	Document
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: C. Feedback collected and analysed

File Description	Document
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 78.85

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
453	411	457	482	480

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
672	632	542	542	542

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
383	360	308	308	308

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

At the beginning of the classes all the faculty members will address their students regarding the college history and tries to inculcate the moral values among the students. Most of the students are from rural background and they are very poor in communication skills of English. Therefore, the Department of English particularly focuses on these students for improvement of skills there in English language.Remedial classes will be conducted to the weak and slow learners and also subject materials will be provided to them.During the courses of regular classes, the teacher will revise the previous day's topic in a brief manner and continue his lecture with present topic and dictates notes on the same topic.

Advanced learners are identified through

1. Day to day interaction with the students

   - Academic History
   - Involvement of academic and cultural activities
   - Assessment of performance in unit test, quarterly, half yearly and pre-final exams
   - Feedback from peer-group
   - Faculty feed back
   - Project work by the students.
   - Merit based scholarships and awards presented by the state government.

The institution response to the needs of those advanced learners to the following.

- Leader ship position in academic and extracurricular activities
- Encourages participating in the seminars, project works and research activities.
- Scholarships, Cash awards
- Recommendation for free training for competitive exams.

- The institution prepares the list of weaker students on the basis of attendance register and performance records
- Marks obtained in unit, quarterly and half – yearly examinations
- Academic counseling report by the faculty,
- Remedial measures

- Special coaching for irregular students who earn for lively hood.
- Remedial classes academically very weak students.
- Scholarship and financial aid to the economically backward students.
- The college provides study material note books, texts books etc…
- The staff member will help the poor students by paying their examination fees.
- The staff members will assess the progress/ personality development of the students on regular basis and the same is to be informed to their parents.
- Special coaching for entry into services.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 13:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The vision and mission of our college had envisaged with the vision of economically empowering quality education, the students of differenct sections of the society in and around the town. And the mission of our college is to stand for exemplery values and ideals in civic life.

All stakeholders of our college are well aware about the aspirations of the students who hailes from rural backgrounds. Apart from traditional lecture method, chalk and talk method, teachers are focusing on conceptual building of their subject. The teacher demonstrates to elaborate the different concepts in their local context as well as ICT tools are used to visualise them. IQAC encourage teachers to organise and attend the refresher courses related to innovative teaching methodologies.

Methods of teaching:
Experiential Learning - In the course curriculum of the affiliating university some field studies/ trips and Industril visits are incorporated.Each department encourages students to get an experience what they are exactly studying in the classrooms and books. Dept. of Political Science arranges study tours to the local government and court. Students are taken to frequent visits to the local fort for knowing the history and culture.

Participative Learning – Our college students participate actively in each and every departmental events. Dept. of Telugu conducts 'Telugu Language Day' on the occasion of birthday of famous telugu poet Sri Gidugu Venkata Ramamurthy. The students of these departments do visit to nearby banks, industries and villages to understand and experience bank transactions, micro-finance groups etc. Students are encouraged to ask questions and share their thoughts in the class and assessed time to time

.

Problem-Solving Method –While teaching in the class, students participate in the learning process and experience those things in his/her practical, field work, industrial visits. Faculties encourage students to lead their learning towards solving of their problem and satisfaction. English faculty striving hard for providing them an opportunity for self-assessment and self-evaluation by improving the skills of listening, speaking, reading and writing. The overall output of different teaching methods is very positively seen in the result and behavior of the student. The guiding principle behind all these things is to ensure that students can link theory with practice, apply their knowledge, and participate in active learning.

Our institution has taken some measures to nurture the critical thinking, creativity and scientific temper among the students to transform them into lifelong learners and innovators. Students are encouraged to participate in elocutions to uplift their cognitive skills.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Our college has well equipped computer laboratory with requisite software and LAN connections. Our institution has internet connection, audio-visual and multimedia teaching aids. A special e-classroom with well-equipped smart board, LCD projector, TV with Air conditioned system. College departments have seperate PCs to update the student internal evaluation system. College is equipped with internet access through high speed broadband. All the staff are familiar wiht the ICT tools to strengthen the learning abilities of the students. All the teachers are conducting online classes during this pandemic situation as directed by CCETS, Hyderabad. PPTs are placed in Google classroom for anytime acess to the students. Students are encouraged to watch the learning resources like Youtube, e-PG pathashala and NPTEL MOOC lectures.

To keep our students and teachers pace with the changing scenario, library is updated with digital library, INFLIBNET membership. Our library is consisting of good number of educational CDs and DVDs. Social media is used generously by the college through Whatsapp groups, facebook accounts. Our college website is updated regularly with news and announcements related to academic and examination cell.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 17:1

2.3.3.1 Number of mentors

Response: 27

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 184.76

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 11.89

2.4.2.1 **Number of full time teachers with** *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years*

2020-21	2019-20	2018-19	2017-18	2016-17
4	5	5	5	4

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 11.39

2.4.3.1 **Total experience of full-time teachers**

Response: 410

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Evaluation of the student is an integral part of teaching learning process. After conducting regular interactions with IQAC and Head of Departments, Examination Cell plans and workout the evaluation system. The college prepares the academic calendar by considering internal assessment, practicals, quizzes, seminars, etc.according to the almanac given by affiliating University. The institutional internal assessment

is done and will be uploaded to the University website. Tentative schedule of internal assessment is prepared and displayed on the notice board, uploaded in the website and shared in the whatsapp groups. The college takes extra efforts for slow and advanced learners.

The academic and examination cell monitors and conducts internal/external examinations in the college. The concerned faculty members submits the question papers to the academic and examination cell. CBCS is being implemented in which discipline specific courses, skill enhanced courses are included.

The assessment work is carried out by the concerned subject faculty in the institution. The evaluation reports are prepared within the stipulated time and communicated to the students in the classroom as well as displayed on the notice board. The answer books are shown to the students and guided them for their better performance in the forthcoming examinations. Old question papers, model question papers, and question banks are supplied to the students.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

IQAC is working on the student centric activities. It interacts consistently with the academic and examination cell and also with the students. In orientation programme, Principal briefs about the college, the curriculum, and the examination evaluation system. IQAC gives insights on COs, POS and PSOs. The college conducts tutorial, home assignments, tests, presentations, quizzes etc. to assess the performance of the students. New terms for grading system in CBCS pattern is elaborated to the students in achieving good CGPA. All examination-evaluation related grievances are addressed to the academic and examiantion cell where the Principal will be the chairman.

External supervisors, flying squads are deputed by the affiliating University for smooth conduct of exmainations. We follow the zero tolerance policy for the malpractice cases identified by the college and University. A suggestion/complaint box is available to the students to resolve all types of grievances. There is a provision for revaluation and recounting of marks in University examinations. Academic and examiantion coordinator acts as liaison officer between the University and the college for the redressal of grievances.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Our college faculty members are committed to support the students in achieving their intended goals by creating good atmosphere in achieving goals. To facilitate the achievemnt of learning outcomes. the strategic teaching learning and assessment of the institution are brought through Faculty improvement Programmes, Continuous and Comprehensive Evaluation of the students by the mentors. Field trips,

assignments and practicals are included as a part of curriculum prescribed by affiliating University.

Extension lectures relating to Personality Development, subject concerned, to enhance Interview and Communication Skills by eminent persons from various fields. TASK classes are quite helpful in promoting all the above mentioned aspects. Totally, our institution follows an organised procedures to collect and analyse data on student learning outcomes. IQAC and Academic & Examination Cell is having the mechanism to monitor student learning outcomes. Department of Library and Information Science has a seperate digital library to cater the needs of the students to update their knowledge with latest information.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college IQAC emphasizes the output of the student towards the holistic development. There are 10 programmes in Arts, Commerce and Science at Undergraduate and Post graduate level. We have been continuously working on the attainment of Programme Outcomes systematically since their first year. The purpose of the academic journey of the student is described by the Principal and IQAC coordinator at the beginning of the academic year in the Orientation Programme. In order to focus on the Programme Outcomes, the slow, average and advanced learners are identified on the basis of their performance.

The COs, POs, PSOs are displayed in the college website and also in the respective departments. Basic concepts, life skills, practical exposure are some of the parameters to recognize and evaluate the attainment of the outcomes. Extension lectures on competitive examination, career counselling and soft skills are playing an important role in the allround development of the student. Employability was created by conducting job mela in the campus. Programme Specific Outcomes are determined on the basis of both academic and non-academic performances of the students. Students are always encouraged to take part in competitions within and outside the college.

2.6.3 Average pass percentage of Students during last five years

Response: 34.64

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
88	171	60	88	119

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
255	286	299	320	380

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 **Number of teachers recognized as research guides**

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	12	12	12

File Description	Document
List of research projects and funding details	[View Document]

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Our institution established a research laboratory with all required equipments for Undergraduate and Post graduate students. An Alma mater of our college Sri. B. Rajamahendra Naik, Assistant Commissioner of Police, Bhupalapatnam arranged a motivational talk to the aspirants of Civil Services, Group I and Group II services. Many students were ignited.

File Description	Document
Upload any additional information	[View Document]

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	[View Document]

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3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

3.3.1.2 **Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.34

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	2	4	3

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.1

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	1	0

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

IQAC always inspire NSS volunteers and NCC units about the participation in all social events, sensitization of the students whenever their active participation is required. The college works as a key institution in the town by showing its accountability and responsibility towards the society. NSS and NCC units are actively working in the surrounding villages. Most of the activities are focused on Gender sensitization, foeticides, personal hygiene, family planning and environmental protection. Campus has made into plastic free, tobacco free. International Literacy Day, Ekta Diwas, Swachh Bharat Abhiyan, International Democracy Day, International Yoga Days are a few events that were organized. Estimation of Heamoglobin was carried out by the department of Applied Nutrition and Public Health students and all the anaemic students were traced. Proper counselling has been given to those who possess lower levels of Hb to consume iron rich foods.Blood donation camps were jointly organised by NSS and NCC units to create the importance of Blood donation.AIDS awareness rallies were also organised.

Apart from that our college regularly conducts winter special camps at nearby villages for one week. Haritha Haram and Swachh Bharath have become the mandatory programmes conducted every year.

File Description	Document
Upload any additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document]

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 47

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	14	16	8	9

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document]

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 180.66

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1490	1370	770	390

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document]

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college is having adequate infrastructure and physical facilities as per the requirement of the University and the need of the students. The college has sprawling campus spread over 20 acres of land with beautiful flora and composed of 70665.548 sqft. of built up area. There are total 13 departments with spacious classrooms and laboratories. All the departments have departmental libraries.

Administrative building of the college built up in 5745.84 sqft with management, Office, IQAC, Principal rooms and Computer Laboratory. Management room, Academic and Examination Cell, computer laboratory are equipped with LCD projectors for better presentations.

There are 9 (nine) Buildings in our campus.

Arts and Commerce Building – 15,171.6 Sqft. composed of Groundfloor with 5 classroom and 2 toilets, first floor with 6 classrooms and 2 toilets.

Post Graduate Building - 13,522.1 sqft. composed of cellar with 2 classrooms and 1 toilet, groundfloor with 4 classrooms, 1 girls waiting room and 1 toilet, and first-floor with 5 classrooms, computer lab, 1 staff room and 1 toilet.

Old Building is with 7492.18sqft composed of Generator Room, Girls waiting hall, Boys waiting hall, NCC, Cultural room, Gym (2 rooms), Staff room, Open University Room, Canteen, Store room, Security, and Open air stage.

Science building with laboratories of Life sciences and Physical sciences with27926.504sqft. Ground floor is consisting of UG library, PG library, reading room, digital library (Information and Resource Centre), 4 rooms (used for dumping broken furniture, computer general breakage etc.).

First floor of science building is having 1 big entrance, seminar hall, 3 Chemistry lab, 1 staff room, 1 Botany lab, 2 Zoology labs, 2 Applied NUtrition and Public Haalth labs, 3 Physics labs, 1 Central Instrumentation Lab.

All the labs are fully equipped, seminar hall is equipped with LCD projector with good speakers and have sufficient seating arrangements. RO water system is installed for safe drinking water. All buildings are equipped with fire safety system. The college has excellent facilities for indore and outdoor games and sports.

Two Computer Labs are equipped with split ACs, consists of 78 desktops with 500 GB harddisk.

Parking shed for students and staff.

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college played a proactive and supportive role in grooming the students. Specific spaces have been eearmarked for cultural activities, sports and games.

Culture activities:-

The cultural activities of our college are a strong asset. Our performance in cultural events is outstanding since years. Our students have represented at district, University, Inter University, State level. Every academic year the college has been conducting cultural activities and competition in essay writing, elocution, quiz, Rangoli, posters presentation and Philately (collection of stamps and coins) etc. The winners will be given prizes on college annual day function. The college has fully equipped cultural unit. Students are given training for practice at the time of competitions.

List of things in the Cultural Unit are Anklets, Dandiya sticks, Drums, Flutes, costumes for various dance programmes

Idols of Nataraja, Meerabai and blowing trumpets, earthen pots and baskets that we use for various programs. etc. We also have wooden frame work to depict a pillar to show Lord Sri Lakshmi Narasimha Swamy who comes out from the Pillar by breaking it.

Sports:-

Sports are special feature of the college and Physical Director has much experience. Our college sports and games department has a good track record of participation and winning at zonal, interzonal, University, Inter University , state and Inter State level. Many of our students are represented in affiliating university teams at different levels. We have plenty of play equipments required for all indore and outdoor games.

Our college also has all track and field events : 100m, 200m, 400m, 800m, 1500m, 3k, 5k run. Long jump, High Jump and Triple Jump fields are also prepared. Shotput, Discus throw and Javelin throw are the facilities available.

Outdoor games:-

Facilities for kabaddi, kho-kho, basketball with fencing and flood lights, volley ball with fencing and flood lights, badminton, tennikoit, handball etc. are available.

Indoor games:-

Facilities for sports like table tennis, carrom with lighting arrangements, chess are also available in college

campus.

Gymnasium:-

The college has made provision for a Gym. It has following equipment: 14 station gym junction, 8 station gym junction, Bench Press-1, inclined & declined benches, mugdar, 15 sets of dumbells, 15 bars, twister, dumbell stand, bar stand, Weight plates of 5kg, 7.5kg, 10kg each 2 sets, 15kg and 20kg each 1 set.

Yoga:

Presently 6 yoga mats are available. Many students and teachers are participating in Yoga in connection with International Yoga Day.

NCC:-

The college has one NCC unit. There is a separate room for NCC with required amenities.

NSS:-

The college has 3 NSS Units, two units for boys and one for girls with 100 students each. Separate rooms are there to store the NSS equipment.

Our NSS volunteers have participated in various national programmes apart from regular activities and winter special camps.

File Description	Document
Upload any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 20

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 22.96

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
7.49	0.4526	37.155	13.55	6.15

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document]()

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college library has made consistent progress in terms of collections of books, periodicals, journals, encyclopedia, newspapers, magazines, e-resources etc. The college has well furnished reading room, Infromation resource centre, with open access. College library works from 9:00 am to 5:00pm on al working days. It has enriched with many number of encyclopedia, reference books, journals and text books. The library has total 24871 text books, 1059 reference books, 80409 e-books, 22 journals, 3829 e-journals and 160 CDs and videos. Around 11 newspapers of regional and national are available.

.E-Library is kept in a separate room adjoining to main library building with internal facility to browse for staff and students. Our library has been digitalized with INFLIBNET facility. Various competitive and entrance examination books are also maintained for preparation of students and these books are purchased every year as per the requirement of the students to update their knowledge. All books in the library are barcoded. New books, Journals are purchased to update the library. In addition to this, each department has its own library facility.

File Description	Document
Upload any additional information	[View Document]()

4.2.2 The institution has subscription for the following e-resources

    1. e-journals
    2. e-ShodhSindhu

3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.31

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0.01820	0.72717	0.21038	0.57534

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 13.09

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 64

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has well established mechanism for upgrading and deploying Information technology infrastructure. Institution frequently updates its IT facilities through various systems. The classrooms are given advanced equipments and other essential facilities like complete surveillance system, electrical power supply with solar energy backup, facility for high speed communication links, LCD projector is made available at Zoology lab to facilitate it for all science departments, anti-virus for all computers, etc. The college computers and laptop are with access to internet that are updated with latest versions of essential soft wares. The computers are connected with Wi-Fi facilities. However, for major disorder and damage, computer technicians and service providers are hired for the up keeping and replacement. The steps like installation of anti-virus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers are taken for maintaining and utilizing. The Wi-Fi facility is provided to all over campus for all stake holders at free of cost.

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 6:1

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 28.12

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
7.49052	13.93525	37.15546	13.55	6.90

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college is having care taker to look after the day-to day activities and maintenance of college campus. The maintenance staff consists of two gardeners, six sweepers, three watchman, three office attenders, Lab attenders in all science laboratories and one computer instructor.

In a systematic manner the college maintains infrastructure for necessary repairs whenever needed. Maintenance of the laboratory equipment and electronic devices, electric facilities, carpentry and sanitary, etc., are carried out with the persons on out sourced basis.

The college has enough space to accommodate all the requirements. There are enough classrooms for routine classes with spacious library, administrative office and other basic facilities as per the university affiliation norms. Internal cleaning of the college building is equally distributed among all the support staff. . Garbage is regularly collected. Both urinals and toilets are regularly cleaned with proper hygiene. College has set up separate units for collecting solid and liquid waste. 20 KV solar lamps are installed on the campus. Furniture if any, damaged is replaced by new ones. Black boards and glass boards are replaced immediately. Broken glass panels of windows are replaced. The college has canteen which provides tea, snacks in quality at affordable rates.

Library has an advisory committee appointed by the Principal to monitor the smooth and effective functioning of all the services provided. It also shoulders various responsibilities of purchasing of the reference books, text books and some competitive examination books, journals and periodicals, etc. Library is substantially computerized, bar code system is adopted. It also uses the system of catalogue (OPAC). Regular cleaning of the books and racks is done to preserve them. The Library provides open access for all users. Library makes available different newspapers in Telugu and English. Stock verification is done Librarian seeks recommendations from the Departments to purchase necessary books. After arrival of the new books their titles are shared for information of staff and students. The library is providing free Wi-Fi facility to students and staff. Online access to e-journals is provided through INFLIBNET N-LIST Consortia. Retired Professor of Osmania University Prof. P. Nagaraja Rao, Department of Zoology, donated several Journals, books to our college library, and all were place in separate racks for aspirants of research.

All the computers for student's purpose and administrative purposes are maintained properly. The college has AMC with yearly basis. Maintenance of computer is done regularly as per requirement and major work is done during the vacation. Computer faculty looks after the maintenance job, such as updating of operating system, antivirus, software, hardware and technical problems, etc. In case of physical damage we call expert from related agencies. Power back up is provided to the computer systems to use them optimally. Broadband Leased Line FTTH Internet is provided and Wi-Fi units are also set up in the

college. LAN and internet connectivity is regularly tested. LCD projectors, software are also upgraded by time to time.

We have spacious Gymnasium Hall and a large play-ground which are well maintained and used optimally. Gymnasium Hall is utilized for playing indoor games such as table tennis, carrom and chess etc. We have plenty of availability of space on the play-ground. for all runnings, Kho-Kho, High jump, Long Jump and Shot put Etc.,The college has organized sports competitions, NCC and NSS camps were organized. Students of the college have participated at University, State and National level.

There is a spacious cell for Cultural and other activities. It is well equipped with the audio-visual system and maintained regularly. There are various instruments for practicing cultural activities. Several committees of the college takes proper decisions and implements them for the betterment of the college and for the welfare of students.

File Description	Document
Paste link for additional information	<u>View Document</u>

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 161.88

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
680	535	781	842	881

File Description	Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	0	22

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document]

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 2.71

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	39	0	23

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 3.13

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	12	15	11	18

File Description	Document
Details of student placement during the last five years (Data Template)	

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 42.4

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 120

File Description	Document
Details of student progression to higher education (Data Template)	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 18.67

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations*, etc.*)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	4	1	2

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	10	10	10	6

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	2	2

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Our college will give enough representation to the students in the co-curricular, extracurricular activities and partial representation at the administration level. The college is involved in number of activities at institutional and societal level. Most of the activities are monitored and executed by the students.. Student's Council is set up as per the norms and meetings are held with regular intervals. It consists of the best students from all areas of the college. Apart from them, other active students are also involved in the various committees as per their expertise. These students regularly suggest to upgrade the image of the college in the society.

Students are actively involved in the statutory committees like IQAC, Students Grievance & Redresseal Committee etc. In Student Induction Programme, they are informed about the functioning of the college and their role. The college convinces the students that it's an opportunity to develop their overall personality. Council plays very significant role by providing proper feedback of all the students to the institution. The process of admission, exam form submission, scholarship forms, etc. is smoothly conducted with student friendly relations of the institution.

There are specific committees such NSS, NCC, Cultural Activities etc. in which not only students' council but majority of the students are involved and actively participated. It's an opportunity for them give back something to their institute and society by developing their personality. NSS activities are well represented on paper and actively involved in the effective implementation of the event. NSS camp planning and execution can be the best example of student's involvement in our college.

Simultaneously, NCC unit is one more model of student's representation in our college where so much productive work can be done in the disciplined programmes and beautification of the college. With the help of Student council we organize sports and cultural events, and tree plantations in the college premises and also in the town. Truly, council helps students to engage in a concrete partnership with all the stakeholders in well functioning of
the college. Apart from all, student participation in various activities were looked after by student council, which comprises of all class representatives. They were supported by the concerned mentors and assisted by the office staff. They are an important source for passing the information between the college administration and faculty. Student representatives represent the student grievances to the respective departments and the Principal as the case may be. They ensure the student safety by forming the anti-ragging committee in the campus. They enlighten the fresher's regarding the advantages of sports, NCC, NSS and other extension activities and are actively involved in the conduct of Fresher's and Farewell parties, Teachers Day, literary, cultural, sports events and Annual Day celebrations etc.They are assigned

responsibilities by the Principal during the organization of special events like Haritha haram, Swachh Bharath, other outreach programmes and celebration of national festivals.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.4

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	6	2	6	13

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Our alumni were actively involved in various activities organised by the college. As per NAAC stipulations, Alumni Association was formed and registered in the year 2015. Registration number is 684/2015. A committee was formed with the President at the helm of affairs, Secretary and Treasurer being other office bearers. The Committee shoulders responsibility for the conduct of meetings and activities of the Alumni Association, in consultation with the College Management, Principal and the IQAC co-ordinator. Meetings are chaired by the Principal. Social media platforms are used extensively for communication and maintaining vibrant network.

Highlights of the Alumni:

• Initially the membership of alumni was only 70 members in 2015, and gradually it was raised to 700. Now, the college has provided the facility to register online in website.

• It is a matter of pride that the college alumni constitute 37 of its total staff. This goes to prove that the College itself has become a major platform generating employment in the region year after year.

• Alumni association contributes Books to the poor students for their wellbeing.

• Alumni association met on 15-09-2019 and actively shared their experiences and knowledge with the students with regard to the career development and pursuit of higher education and its prospects. They also offer the suitable ideas for their personality and overall development.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Our College established to provide quality of higher education to the students of Bhongir in and around. The college is located in rural area and providing education to economically weaker section of the society.Majority of our students are from farmer families and involved in agriculture and allied work. The nature of governance from higher level to lower level is consisted of faculty members, administrative staff, students, alumni's and the local wellwishers of the institute. All stakeholders of the institute work by keeping students at the center point. It is fully transparent, democratic and all inclusive. Teachers get representations in the key decision-making bodies of the institution. In consultation with IQAC makes the key policy decisions and considers important proposals for the development of the institution. The vision and mission of the college is uploaded on the college website.

The college is practicing decentralization and participative management system through delegation authority from Hony. Secretary of the college to the principal, from principal to IQAC and various departmental heads and committees. The review the activities of the college and makes recommendations about infrastructure development and other administrative matters. They also deliberate upon financial matters and the budget. Views of all concerned stakeholders are taken into consideration before arriving at any decision.

- In the beginning of the academic year various committees were formed and each committee was headed by the convener, duties and responsibilities of the conveners were informed for attaining the specific objectives of that committee. All the conveners supervise the conduct of the programmes from admissions to declaration of results.
- The principal conducted the meetings with the staff member to ensure the total participation of all the concerned members.
- The college has several departments and for each department a head was appointed. He/she was made responsible for achieving the targets of department. It ensures operational autonomy of the departments and decentralization of governance of the institution.
- The office administration of the college was headed by the office superintend and remaining office staff member assisted and extended their cooperation for smooth functioning.
- Participative management system is being practiced by the college, where in all the staff members actively participated in the regular activities of the college at different levels. They also provide relevant data to the administration and various committees.
- Every stakeholder has given freedom to express their opinion regarding the activities, facilities of the college. Decisions about day to day functioning of the programmes and problems encountered during their implementation are routed by the conveners. They also play a key role in finalizing academic timetable, examination schedule and industrial visits.
- The principal discusses the needs, problems of each department with their heads and welcome the suggestions from them to improve the academic standards and infrastructure in the college.

The college management is always open to discuss with the staff member to resolve the issues of the

institution.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Our College follows decentralization and participatory management systems in keeping view with its belief in collective leadership. All the Heads of the Department will supervise the Teaching Plans of his/her fellow colleagues. He/she is empowered to take part in all academic and evaluation processes of the college. He/she is entitled to conduct departmental meetings, where the programmes of the entire academic year. He/she also take part in organizing seminars, remedial coaching, field trips etc.,

The college management encourages the participation of the staff in the process of decision-making in institutional functioning. The principal constitutes different committees, where in teaching and non-teaching staff play an important role in planning and implementation of activities. The personal interaction of the Principal with committee members, faculty, non-teaching staff, students play an important role. The principal and HOD's are in touch with the stakeholder to maintain the quality parameters keeping in view the policy statement and act on plans of the institution. Information available in student feedback forms helps us to plan in resolving appropriate issues. The democratic style of functioning sustains the involvement of all concerned, which is necessary for the efficient and effective running of the college.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Our college has institutional strategic and perspective plans and are effectively deployed by providing excellent infrastructure and condusive learning environment. IQAC helps the principal to develop, coordinate and monitor various strategies adopted by the institution.

Admissions:

- The procedure, rules and regulations of admissions policy and enrolment prescribed by the affiliating university and DOST.
- Students apply online and are allotted the college based on their merit. The academic coordinator of

- the college inform the students to pay the fee.
- Orientation is given to the students.

Industry Interaction / Collaborations:

- Career guidance, counselling, soft skills development programmes were arranged.

Human Resource Management:

- Faculty is appointed by the duly constituted committee consists of Subject Expert, Principal, University Representative, Management member and Head of the Department.
- Teachers are relieved for Refresher Courses, Workshops for career advancement.
- Selected employees are provided with E.P.F, E.S.I and casual leaves. Class IV employees are given festival advance.

Library, ICT, and Physical Infrastructure/ Instrumentation:

- The Institution has spacious library building.
- E-Library with internet facility.
- Our library has 24,854 textbooks, 1059 Reference volumes, Encyclopaedia and various Journals along with Newspapers.
- Various competitive and entrance examination books are also maintained.
- Our class rooms are well furnished, well equipped laboratories, play grounds and all basic infrastructure facilities.
- New books, Journals are purchased every year and each department has its own library facility.

Research and Development:

- The College has established Research lab with an objective of promoting the research..
- Our College provides financial assistance to teachers to present research papers conferences and workshops and are encouraged to undertake minor and major research projects

Examination and Evaluation:

- Examination related information is displayed on the college notice board.
- College follows ICT enabled reforms introduced by the University such as submission of online examination forms, results, etc.
- Internal examinations are conducted twice per semester.
- Special efforts were taken to provide scribes to Persons with Disability (PWD).
- The internal examinations are evaluated for assessing, marks are communicated to students and the same is uploaded to the University.
- Remedial classes are conducted for the students with poor performance.

Teaching and Learning:

- Faculty members are encouraged to attend the seminars, workshops, FDP, refresher courses and conferences to update their knowledge in teaching and learning..
- Students were guided to make use of e - Resources available in the Reference and Research Section

of the library.

- Providing the opportunities for the faculty and the students for presenting the papers in conferences and seminars.

Extra care and remedial classes are taken for slow learners.

Curriculum Development:

- The College syllabi are framed by the University Boards of studies. However, our college faculty who are members of Boards of Studies (BOS) make valuable suggestions based on their interaction with various stakeholders in the college. Teachers attend curriculum related workshops and make constructive suggestions.
- IQAC and academic coordinator looks into overall academic growth and quality improvement.
- Workload was distributed to departments.

Several faculty members are involved in University appointed examination duties as paper setters and evaluators of examinations

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6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Our College is Governed by Osmania Graduate Association and financed by the Exhibition Society Nampally, Hyderabad. The Management, Principal and Staff are jointly involved in designing and implementation of its institutional bodies for effective and efficient functioning, policy and plans.

The Governing Body:

The Osmania Graduates' Association and the Exhibition Society nominate the Governing Body of the College consisting of Chairman, Vice-Chairman, Secretary, Treasurer, Ex-Officio Members, Members, University Representative, Govt. Representative for a period of 3 years.

During the period 2020-21 the Governing Members are

Hony. Member

S.No.	Designation	Name
1	Hony. Chairman	Sri Ashfaq Hyder
2	Hony. Vice Chairman	Sri Anil Swaroop Mishra
3	Hony. Secretary	Sri R. Sukesh Reddy
4	Hony. Treasurer	Sri L. Amarjeet Reddy
5	Hony. Joint Secretary	Sri Mohd. Masood
6	Ex-Officio Member	Sri. Aditya Margam
7	Hony. Member	Smt. Ramani K. J.
8	Hony. Member	Dr. Aruna Reddy

9	Hony. Member	Dr. Usha Rani
10	Hony. Member	Dr. Beena Selvaraj
11	Hony. Member	Sri Sardar Jaspal Singh
12	Hony. Member	Sri Osman Ali Khan
13	Hony. Member	Dr. Maqdoom Moinuddin
14	Hony. Member	Dr. S. Srinivas Rao
15.	Hony. Member	Sri. Y. Rajender Reddy
16.	Hony. Member	Sri. Baile Srinath
15	University Representative	Dr. K. Prem Sagar
16.	Government Representative	Dr. Belli Yadaiah
17	Principal	Dr. N. Srinivas

- The institution has clear, well defined policies, procedures and rules and regulations which help in creating learning atmosphere for both the teacher and student.The Governing Body is the apex body to formulate policy decisions, regarding appointments, disciplinary actions to be taken and also to plan for expansion of courses, introduction of new courses infrastructure requirements, etc.In case of financial commitment, the Governing Body sends its recommendations through the correspondent to the Managing committee for approval.Once the Managing Committee approves, the correspondent implements the decisions.

The correspondent also takes care of the day to day working of the college. The Management also meets the staff members on various informal occasions such as Sports Day, Cultural Day, Annual Day, etc. The Principal, who is the head of the institution provides academic leadership and plays a key role in effective implementation of Annual Academic Plan of the college.

- The Principal of the college along with the teaching and non-teaching staff ensures that all applicable provisions of the University laws, statutes and Regulation are implemented.
- The Principal convenes meetings of the advisory committee and other related bodies to initiate designing and implementing of the quality policy and plans.
- The recommendations given are submitted to the managing committee and they subsequently arrive at suitable decisions for implementation.

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: C. 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Our college has effective welfare measures for teaching and non-teaching staff. Teachers are provided with financial support to attend conferences, workshops, orintation programmes, refresher courses etc. Welfare schemes like ESI and EPF are implemented. Uniform and festival advance is disbursed to the non-teaching staff. Gratuity benefit is also extended.

File Description	Document
Upload any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.06

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	3	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 12

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	2	3	1	8

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Ourcollege will assess the performance of the teaching staff on self appraisal system limited to government aided staff only. All the unaided teaching staff are appraised on ffeedback collected every year from the students of UG/PG.

The feedback is analysed by the IQAC every year, and the Principal appreciates the faculty members. He also makes suggestions to the concerned faculties for their academic performances. All the heads of the departments will examine the individual teacher and submit their recommendations on the potential areas of improvement of each teacher to the Principal.

The commissionerate of Collegiate Education, Hyderabad, Telangana conducts academic and administrative audits every year. Apart from that, affiliating University also conducts academic audit to give provisional affiliation.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Our College external financial Audits are done by the Chartered Accountant appointed by the College Management and auditor is changed for every two years. The Chartered Accountant visits our college and verify all the financial transactions of the College. After the completion of Audit, he prepares the Audit report of the concerned period with his counter signature. Once this Audit report is received, the College replies to the Auditor's observations and complies with the Auditor's report. Finally, consolidated statement is prepared at the end of the financial year i.e. 31st March of every year. Our College do not conduct internal financial audit.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 180.55

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
60.22	53.68	37.15	14.5	15

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our college is aided by the Government of Telangana and included under section 2(f), section 12(B) of the UGC Act, 1956. It is fully eligible to receive the grants from UGC under various schemes. College management mobilises the funds for regular activities. The IQAC and UGC committee mobilises funds through systematic procedures to obtain the resources.

The college has very transperant mechanisms for auditing of these resources. Our college maintains good infrastructure and renovated time to time.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Our Institution has established the IQAC in accordance with UGC, NAAC guidelines. It has further developed policy and mechanism of its own quality asssurance. It works towards the improving and maintaining the quality of education. All the departmental annual plans are prepared submitted to IQAC from time to time. Apart from UNiversity evaluation system, each department has its own internal evaluation on continuous basis, to assess the performance of the students. IQAC suggests the methodologies for the proper evaluation and improvement.

Quality assurance of teaching staff is highly ensured in accordance with the norms of affiliating University. All the teaching fraternity are encouraged to attend the extension lectures, workshops/seminars etc. to develop their individual skills. Attempts are made to adopt best practices in the institution. IQAC meets twice a year and directs implementation and evaluation of quality policies. All the departments and committees of the institution implement the IQAC guidelines.

The institution prepares a perspective academic plan every year on inputs from affiliating University. It is discussed, reviewed and approved in the meetings. Certain steps have been taken up to improve the quality among the staff by retrieving student feedback mechanism.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Our IQAC always focuses on student centric teaching learning process. IQAC complements the teaching-learning activities and modifies after taking the reviews and suggestions. After the first cycle of the NAAC accreditation, institution is showing a great concern on placements for the outgoing students of the college. All the slow learners are identified and remedial classes were conducted. The college always encouraged the field visits, and ICT based teaching.

Our College NSS and NCC units are in forefront almost in all activities. Clean and Green programmes through Haritha Haram initiated by the Telangana Government to promote the greenary and eco friendly campus.

District level competitions on Drug Abuse, extension lectures on Anti Drugs and Anti Ragging, Capital Awareness and Secondary Markets, and essay writing competitions on Public Paraticipation in Eradication of Corruption were organised. A great cultural fest in the name of JHANKAR is organised.

Dr. B. R. Ambedkar Open University studycentre was started in the college. 20KV solar power system

was installed.

A great helping hand is extended to the Kerala Flood Victims. Job Melas were organised.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Our college is more vigilant on safety and security of the girl students and women teachers. The college has discipline committee for continuous monitoring of the security on campus. All the complaints on violation of discipline are reported to the staff and Principal. The college campus is fully protected with compound wall and gates.

The college is with restricted entry, only permitted persons are allowed.

The college has Sexual Harassment Prevention Committee to resolve all sensitive matters, which helps to ensure their presence. The college campus is under CCTV surveillance. A seaparate girls waiting room is present.

The college has adopted Mentor Mentee system to solve the individual issues both academic and personel. College organized lectures on sensitization, awareness etc.,

The SHE TEAMS of Telangana State police, periodically visits the campus to develop the confidence among the girl students. Regular counselling is being given formally and informally. Staff always inspire the students of under previleged to the main stream.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**

- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Our College maintains greenery in the calm out skirts of the town surrounded by hillocks. The campus is full of herbs, shrubs and trees. To protect the environment of our college surroundings, we have regular cleanand green programmes.

Initiatives taken by the institution to make the campus eco-friendly:

- **Energy conservation**
  - We have well ventilated classroom and other rooms
  - We inculcate the sense of energy saving among the staff and students
  - All the staff and stake holders have instructed the students to switch off the lights, fans other power consuming appliances when they are not necessary.
  - Use of CFL tubes / bulbs
- **Use of renewable energy**
  - 20 KV Solar power system is installed as Renewable energy source.
  - **Water harvesting**
    - Three 'R's – Reduce, Recycle, Reuse are strictly maintained in the campus.
    - One of the important measures adopted by the college is rain water harvesting system. The main objective of this system is to store and recycle the rain water in the college campus. Rain water harvesting soakage pits are installed to increase the ground water level.
    - Check dam construction. Campus is surrounded by hillocks. Plenty of water is available during the rainy season. The college is going to construct check dam at the path of hillocks.
  - **Effort for carbon neutrality.**
    - Vehicles are the only source of carbon emission in our college. They are parked at the entrance itself.
    - The campus is greenery, hundreds of wild plants and shady plants are useful in reducing the carbon levels in the environment.
    - Hundreds of trees will absorb carbon if any
  - **Plantation**
    - NCC, NSS wings and Dept. of Botany have been planting saplings every year. The college conducts World Environment Day, Vanamahotsavam, NSS and NCC days.
    - A landscape garden is maintained in front of the Administrative Building, UG Building and Science Building.
  - **Hazardous waste and e waste management**
    - Students and faculty are instructed to use their cell phones, judiciously to avoid radiataion hazard.
    - Plastic bags are banned in the college campus
    - Computer and other devices are regularly repaired
    - E waste scrap is sold out

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Our college is located in the outskirts of Bhongir town. Most of the students hail from neighbouring villages. Admissions into our college is governed by Degree Online Services Telangana - DOST, initiated by State government, according to the Rules, Regulations and Regulation Policy.

Our college always arranges several sensitization programmes on National Integration, inculcation of values of tolerance, harmony.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our college is setting up great goals among the students and following best governance in a democratic way. Citizens of our Bhongir town and alumni respects the institution and its values.

Our college is recognized as a nucleus of social transformation. Our mission and vision clearly indicates as "Saa Vidya Yaa Vimukthaye" - Education is that, which Liberates, and was depicted in the college website also.

We strongly adher to the values of our constitution. Department of Political Science and Public Administration with the aid of IQAC create awareness on constitution, national integration and social harmony in the college.

Several seminars/ awareness programmes have been arranged to know the significance of the democracy, constitution etc. NSS / NCC units will organise rallies throughout the town to spread and reach the common man.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

    1. The Code of Conduct is displayed on the website

2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Our college helps the studets to inculcate the values of Indian Heritage and culture and helps to propogate its protection. We actively participate in the programmes of national and international days with great enthusiasm. Every event is followed by means of an extension lecture or by conducting competitions like essay writing, elocution etc. The college organises all the activities of national importance to recollect the memories and contribution of our leaders. We greatly imbibe moral values of the students in their lives.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BESTPRACTICES – 2019-20

BEST PRACTICE No.1.

TITLE OF THE PRACTICE: FUND RAISING PROGRAM FOR NATIONAL FOUNDATION FOR COMMUNAL HARMONY.

OBJECTIVE OF THE PRACTICE: - To spread the message of Communal Harmony National Integration - Utilize the funds received to enhance the resources of the Foundation

THE CONTEXT: In response to the letter received by NFCH, our college NCC unit organized a rally in connection with Flag Day of Communal Harmony Campaign Week on 25-11-2020.

THE PRACTICE: Around 30 NCC cadets participated in the rally and raised funds of Rs.13,660/- and the same was transferred to their respective A/C. No. 10569548047 on 07-12-2020.

EVIDENCE OF SUCCESS: Personal intervention of NCC cadets in the rally spreaded the message of peace, communal harmony and National Integration.

BEST PRACTICE No.2.

TITLE OF THE PRACTICE: MEDITATION PROGRAM BY HEARTFULNESS ORGANIZATION

OBJECTIVE OF THE PRACTICE: Heartfulness Meditation is the process of welcoming your Spirit into every cell of your body. This is achieved by turning the mind inward to the Heart Chakra and connecting with the Divine source within us. Goals are set by the individuals. It is up to us what we set, and what we want to achieve through whatever we do. In this material world, approaching or treading on the divine path, it is up to each one of us. If we want peace of mind, we set our goal so that we feel peace all the time – i.e. our goal. Heartfulness Meditation drives towards achieving a goal. It is a best practice for the teaching staff and students to concentrate upon their duties and responsibilities and thereby realizing the actual growth.

THE CONTEXT: Learn to Meditate

THE PRACTICE: Heartfuless Meditation programme was conducted in the college for the benefit of teachers. Preceptor Bro. Chary has trained the staff on the process of meditation and explained the benefits around the globe.

EVIDENCE OF SUCCESS: In this programme 40 staff members were participated for 3 days and received identity cards from the Organization.

File Description	Document
Link for Best practices in the Institutional web site	<u>View Document</u>

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our vision is to facilitate journey of students from Information to knowledge and from knowledge to wisdom. In this process, the student does not only acquire formal education in the chosen area but receives all round understanding of the environment and social sensitivity required to become a responsible citizen. Although most of our students belong to rural areas, it is important that they are sensitized about the stark contrast of urban part, which struggles for basic living and educational needs. Rural life poses many challenges. In some of these areas, students can contribute and improve their understanding through participation. The rural society also benefits from such participative activities. Towards this, the College NSS units are conducting Winter Special camps in villages, giving awareness on public health, malnutrition, water, sanitation.

IQAC and staff of the college has taken the responsibility to enlighten the students regarding the value of education and its prospects, and thereby directing and motivating them towards their goals. For this purpose, the college has been organizing regular motivational classes by the eminent personalities and faculty members to bring the positive and qualitative change.

Our college assumes that "when the students received the right education in the right time definitely it will augur well for their future development". For achieving this objective, IQAC and faculty members focus on each and every student about their individual attendance, performance in internal and semester end examinations and in extra-curricular activities.

In this way the college strives to build the positive approach for all-round development of the students there by contributing for their socio-economic wellbeing.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Our college is the only one in the division working for the all-round development of the under priviliged rural youth since 1973. It is the only aided degree college in the newly formed Yadadri Bhongir district.

We are committed for social responsibility. We intend to provide the better future to the students.

Concluding Remarks :

Bhongir is a town of history. Our college is striving hard for acheing greater heights. Our plans and efforts will make a great change in teaching learning programs.

We have to make a leap in the area of research, incorporation of restructured courses. Several MoUs have to be developed with industries for better employment immediate after study.